

Frequently Asked Questions

Frequently asked questions from Caltrans/Metro Local Delivery Workshops
February 2020

Informational Items

Q: Where will the Local Streets and Roads Needs Assessment Survey be sent to?

A: The Local Streets and Roads Needs Assessment Survey will be addressed to City Managers, County Administrative Officers, Public Work Directors, City/County Engineers, and Finance Directors. Agencies will be asked to coordinate among themselves and provide the survey consultant, NCE, with the name of the person who will be the most appropriate contact.

Q: Where can I find the Local Streets and Roads Needs Assessment Survey.

A: The report based on the prior year's survey is at: <https://www.savecaliforniastreet.org/>. [This website also has contact information which could be used if any agency does not receive the survey to fill it out.](#)

FTIP

Q: Who do I talk to if I have HSIP funds or SRTS funds?

A: Contact Dale Benson at dale.benson@dot.ca.gov or (213)897-2934.

Complete Streets Freight Considerations

Q: How would you accommodate freight vehicles with bulb-outs?

A: See slide 11 in the Complete Streets presentation for information on freight bulb-outs. Two possible solutions may be a recessed stop line, which accommodates bulb-outs but has space to turn if an emergency vehicle or freight truck needs more room, or mountable bulb-outs with signage. The solutions will differ for each use case.

Q: Where can I find the Complete Streets Guidebook that was referenced in the presentation?

A: On the METRANS website, or click here: <https://metrans.org/news/new-metrofreight-publication-a-guidebook-for-considering-freight-in-complete-street-design->

Active Transportation Program

Q: How can I see the breakdown of a score from a past ATP application that was not funded?

A: California Transportation Commission staff allow past applicants to schedule a follow-up meeting to discuss an application. Please view the ATP webpage on the CTC website for contact information (<https://catc.ca.gov/programs/active-transportation-program>).

Right-of-Way and Utility Relocations

Q: Do the contracts for ROW and Design need to be separate?

A: Yes, there needs to be separate contracts for ROW contractors and Design contractors. For ROW contractors, it must go to the lowest qualified bidder.

Q: What are the 4 levels of qualifications?

A: Level 1, LPA only able to do one R/W function.

Level 2, LPA can do some but not all R/W functions.

Level 3, LPA has full staff and can do all R/W functions.

Nonqualified, LPA cannot do any R/W function and must contract out or partner with another Qualified LPA.

Q: What happens if you're raising manhole covers?

A: Need R/W Certification. These would be an utility Relocation.

Q: Do you need ROW Certification if contractor does the work?

A: Yes

Q: Is flagging reimbursable? How do you get it reimbursed?

A: Yes. It is a construction cost.

Q: What are the 4 sub-phases of utility relocations?

A: Not sure of the question.

If you are talking about Phase 4 cost for Utilities, this is when you would have an Utility Agreement with a company to have the work performed by your construction contractor.

Q: What is the difference between the certification forms?

A: 13A is short form with no acquisitions. 13B is more complicated acquisition. 17B18 if on-system.

Q: If my city has its own utility, do I have to enter into a utility contract with it?

A: Yes, because the funds are held separately.

If you have more questions on Right of Way, please contact Caltrans Right of Way staff:

- Brian Wallace, Senior R/W Local Programs, (214)897-0692
- Kenneth Wong, R/W Local Programs, (213)897-4606