

# Caltrans Metro Project Delivery Workshop – April 20<sup>th</sup>, 2023

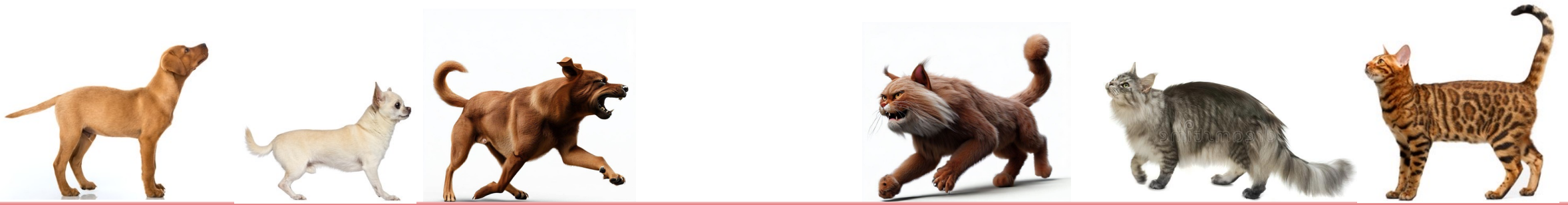
# Agenda

1. Introductions - Steve Novotny
2. FTIP Update and Project Submissions Presentation – Wellvin Carpio, Metro
3. PED Tool – Danny Mossman, Caltrans HQ
4. Training Opportunities – Robert Wong, Caltrans
5. Resources Available for Title VI and ADA Compliance – Daniel Burke, Caltrans HQ
6. Building Housing with Transit – Nicolas Saponara, Metro
7. Community Engagement Lessons Learned – Amanda Fagan (VCTC), Susanna Arroya (County of Ventura), Jeff Hereford (City of Ventura), Rich Dilluvio (City of Pasadena), Paul Van Dyke (City of Long Beach), David Kriske (City of Burbank)
8. Closing – Patricia Chen, Metro



Please save [Communityrelations@metro.net](mailto:Communityrelations@metro.net) to your safe sender's list.

## Warm Up Activity



---

# FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)

April 20, 2023



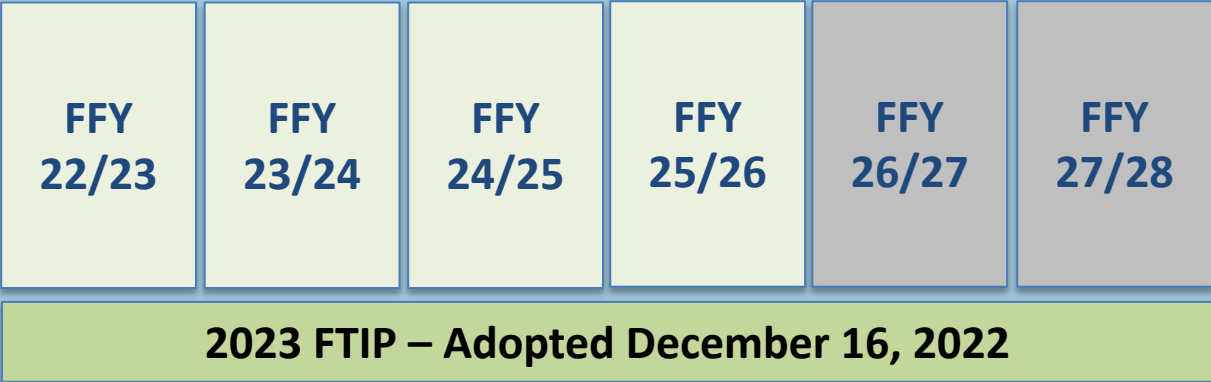
# Transportation Improvement Program

---

- Federally required programming document covering a four-year period
- Adopted biennially
- List near term transportation projects & programs



# Transportation Improvement Program



- Financially Constraint
- Information Only



## Why Include Projects in the FTIP?

---

- Receive environmental approval and permits
- Obtain FTA and FHWA grant approval (discretionary formula)
  - Obligate funds
  - Pre-award authority
- Implement studies and projects
- Achieve on-time project delivery
- Get reimbursed for eligible expenses



# 2023 FTIP Amendment Criteria

	ADMINISTRATIVE	FORMAL
CRITERIA	Existing projects	New projects
	Minor changes	Major changes
	Cost Increase <50%	Cost Increase >50% or in specific phase
	Cost Increase <\$20 million	Cost Increase >=\$20 million
	Funding Source/Year changes	Scope changes
	Lead agency change	Project cancellation
	Cost decrease without deleting phase	Adding/Deleting phase
		Moving prior funds to quad years
		Change project completion Date
Approving Agencies	Metro, SCAG (approx. 30 days)	Metro, SCAG, Caltrans, FTA/FHWA (approx. 90 days)

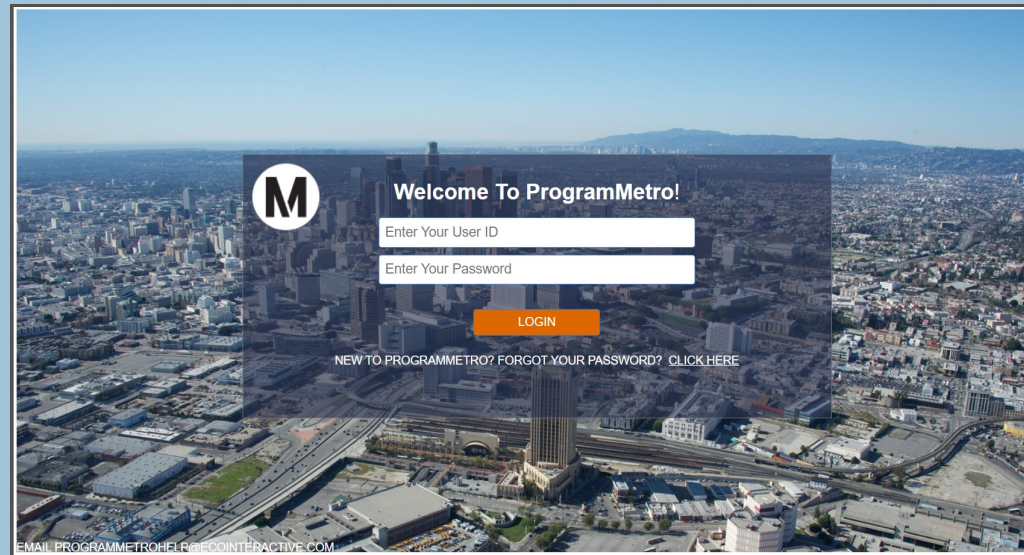


# ProgramMetro Log-In

---

- How to access ProgramMetro?
  - Register account
  - Users must be verified by their supervisors through Verification Letter
  - Verification Letter template can be obtained from Metro staff via email
  - Access granted after approval of Verification Letter

<https://programmetro.ecointeractive.com/secure2/login>





# Submitting New Projects

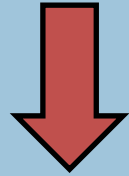
---

2023 Amendments

**Amend TIP ?**

11 In Progress 

10 In Denied by CTC 



TIP

- Amend/modify Project In TIP
- Create New Project**
- Carry Over Project



# Submitting New Projects

**ADDING A NEW PROJECT**  
 IF APPLICABLE, PLEASE FILL OUT PERFORMANCE MEASURES PRIOR TO SUBMITTING

**Administrative Area**

ADOPTION/AMENDMENT: 23-05 FORMAL 2023 | CTC: LA County (METRO) | GROUP PROJ: No | GROUP NAME: | CONFORMITY CATEGORY: | TIP ID: |

SCAG MODELING #: | CAP INC: | REGN SIG: | MODE NO: | MODELING: | IS LOCKED?: | TCM COMMITTED EXCEPTION: | CFP: | RTP REVIEW: | STUDY ONLY: | ES FUND CATEGORY: | DISTRICT ID: 07

**CMAQ Air Quality Benefits**

CMAQ PROJECT TYPE: | CMAQ PROJECT DESCRIPTION: |

QUALITATIVE  QUANTITATIVE

OUTREACH ACTIVITY?: | INCLUDES TRANSIT OPERATING ASSISTANCE?: | CONGESTION REDUCTION PROJECT?: |

**Project Alternative IDS - For multiple ids, add commas following each ID**

FED AUTH #: | PPNO: | HBRR: |

EA NUMBER: | MEASURE R #: | CFP ID: |

SCAG RTP ID: | FTA GRANT NUM: | CALTRANS ID: |

Measure M: | SB1: | JOB KEY ID: |

CTIPS ID: | Parent ID: | Fed Demo ID: |

N/A: |

PRIMARY CONTACT: | PHONE (10-DIGIT): | EMAIL: |

**Project Information**

PROJECT TITLE Spell Check: |

PROJECT DESCRIPTION - GUIDELINES Spell Check: |

LEAD AGENCY: | COUNTY: Los Angeles | CFP MODE: |

PRIMARY PROGRAM CODE: | SECONDARY PROGRAM CODE: | [Add Tertiary Program Code]

FEDERAL UZA: | SUB-REGION: | POLITICAL DISTRICT - STATE SENATE POLITICAL DISTRICT - STATE ASSEMBLY POLITICAL DISTRICT - US HOUSE: |

SYSTEM: |

**Environmental Information**

AIR BASIN - MAP: | ENVIRONMENTAL DOCUMENT: | ENV DOC COMPLETION DATE: |

**Programming Information (\$000)**

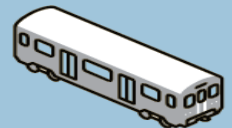
Funding History

FFY	FUND TYPE	PE	ROW	CON	TOTAL
22/23	CITY - City Funds	\$1,000	\$0	\$0	\$1,000
					\$0
FFY 22/23		\$1,000	\$0	\$0	\$1,000
	CITY - City Funds	\$1,000	\$0	\$0	\$1,000
	GRAND TOTAL	\$1,000	\$0	\$0	\$1,000

ESTIMATED TOTAL PROJECT COST IS EQUAL TO TOTAL PROGRAMMED \$

Fill out project information

Program funds between FFY23 to FFY28



# Submitting New Projects

---

## PROJECT INFORMATION

- Provide short project TITLE
- Provide concise project SCOPE in 'Project Description' field (*limited to 500 characters with spaces*)
- Provide accurate project limits and attach location map(s)
- Ensure "Program Code" is accurate (*FTIP Guidelines p. 98,104-114*)
- **Upload documents/maps in the Documents tab that justify all funds programmed (Funding awards, Board Reports, etc.)**
- **Fill out Performance Metrics tab**

*Note: Documents and Performance Metrics tabs will appear after project is SAVED.*

*\*Electric bus chargers and electric bus purchases are to be programmed as separate projects.*



# Submitting New Projects

## PROGRAMMING INFORMATION

- Funds programmed in 2023 FTIP are from FY 2022/23 to FY 2027/28
- Project phases and amount must match the support document
- **Programming values are in thousands, not actual amount**
- Make sure to program matching funds, including Toll Credits/TDC\*
- The last programming year cannot be after completion date

### \* Toll Credits/Transportation Development Credits

- *Allows federal funds to be used up to 100% total project cost*
- *Not an actual source of funding (not cash)*
- *FHWA projects: Toll Credits (TC)*
- *FTA projects: Transportation Development Credits (TDC)*

PROJECT DESCRIPTION - GUIDELINES Spell Check  
Utilizing TDC of \$28K in FY23 to match 5307

Programming Information (\$000)					Funding History	
FFY (OCT-SEPT)	FUND TYPE	PE	ROW	CON	TOTAL	
22/23	5307 - FTA LA/LB UZA	\$0	\$0	\$139	\$139	x
22/23	Toll Credit - Transit (TDC)	\$0	\$0	\$28	\$0	x
					\$0	
					\$0	



## Common Missing Items

---

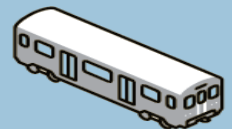
- Incomplete project description
- Fund source backup documentation
- Local match
- Programming beyond completion date
- Performance Metrics



# 2023 FTIP Amendment Schedule

Amendment #	Amendment Type	Due to METRO	Estimated Approval
23-08	Formal Amendment	CLOSED	June 2023
23-09	Administrative Modification	CLOSED	May 2023
23-10	Administrative Modification	CLOSED	June 2023
23-11	Formal Amendment	4/25/23	August 2023

*FTIP Amendment schedule can also be found in ProgramMetro, under “News and Reference Materials”*



# Metro Contacts and Reference Links

---

NAME	TITLE	PHONE	EMAIL
Ashad Hamideh	Senior Director	(213) 922-5539	<a href="mailto:HamidehA@metro.net">HamidehA@metro.net</a>
Nancy Marroquin	Senior Manager	(213) 418-3086	<a href="mailto:MarroquinN@metro.net">MarroquinN@metro.net</a>
Michael Richmai	Senior Manager	(213) 922-2558	<a href="mailto:RichmaiM@metro.net">RichmaiM@metro.net</a>
Wellvin Carpio	Transp. Associate II	(213) 547-4374	<a href="mailto:CarpioW@metro.net">CarpioW@metro.net</a>

## 2023 FTIP GUIDELINES:

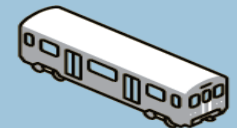
<https://scag.ca.gov/sites/main/files/file-attachments/proposed-f2023-ftip-guidelines.pdf>

## STATUS OF 2023 FTIP AMENDMENTS:

<https://scag.ca.gov/2023-status-amendments-approvals>

## E-76 OBLIGATED LIST:

<https://dot.ca.gov/programs/local-assistance/reports/e-76-obligated>



Office of Project Management Oversight

# Project End Date (PED) Extension Tool



# Chapter 3 Project Authorization

## Contents

- 3.1 Introduction.....1
- 3.2 Prior to Federal Authorization .....2
- 3.3 Request for Authorization .....3
  - Preliminary Engineering .....3
  - At-Risk Preliminary Engineering.....3
  - Preliminary Engineering Phases Over Ten Years .....5
  - Policy .....5
  - Local Public Agency.....5
  - Time Extension Requests .....6
  - Intelligent Transportation Systems .....7
  - Right of Way .....7
  - Right of Way Utility Relocations .....8
  - Construction and Construction Engineering .....8
  - Non-Infrastructure Projects .....9
  - Project End Date**.....10
  - Simultaneous Submittal of Allocation/Authorization Requests.....11

# PED Background

- The PED is the final date when the recipient may perform work to be allowable for reimbursement on a federally funded project. The project end date should be selected based upon the schedule of the scope of work under agreement, not the completion of the entire “project” if it will be authorized in multiple, time and action controlled steps (e.g., PE, ROW, or construction phases, or a project carried out under multiple contracts).
  
- Caltrans Local Assistance Procedures Manual: <https://dot.ca.gov/-/media/dot-media/programs/local-assistance/documents/lapm/ch03.pdf>



# Existing PED Lapse Tool

The look ahead report lists projects with (i) expired PED, (ii) PED to expire within the next three months, (iii) PED to expire within the next 6 months and (iv) PED to expire in more than 6 months but with lapses in the past. The purpose of this list is to alert local agencies of expired or expiring PEDs, so they can initiate PED extension requests where necessary and/or contact DLAEs for further assistance. This list is updated monthly.

## [Projects with expiring Project End Dates](#)

**Reset All Filters**

Responsible Agency	RTPA	MPO	District			County
Agoura Hills	Alpine County Transportation Com...	AMBAG	1	2	3	Alameda County
Alameda	Amador County Transportation Co...	BCAG	4	5	6	Alpine County
Alameda County	Butte County Association of Gover...	CT-ADMIN	7	8	9	Amador County

AMS Adv Code	SEQ Lapse	E-76 Status
2W 3A 7A	Yes (Full)	Pend HQ
7C 7D 7DP	Yes (Partial)	Pend FHWA
7M 7R 8A13	(blank)	Approv

Funding Source	Admin By	Legacy
ER	Local	Legacy
Non-ER	State	Non-Legacy

**Total Projects by Responsible Agency**

Agency	NA-Closing	Current	Expired
Arcata (D1)	0	0	0
Crescent City (D1)	0	0	0
Del Norte County (D1)	0	0	0
Eureka (D1)	0	0	0
Humboldt County (D1)	0	0	0
Lake County (D1)	0	0	0
Lakeport (D1)	0	0	0
Mendocino County (D1)	0	0	0

**Current PED Status (Total Number of Projects)**

Status	Count	Percentage
Current	2,396	83%
Expired	376	13%
NA-Closing	104	4%

**PED By Expiration Group**

PED Expired	358
PED 0 to < 3 mos	71
PED 3 to < 6 mos	174
PED 6+ mos	1,969
No PED Establish...	183
NA-Closing	121

**Monitoring Class**

Active-Progressing	2,670
Active-"Fin" Invoice	11
Active-Dist "Final"	74
Closing-Acct Final	97
Closing-Vouchered	15
Close-FED Part Cmpl	3
Close-Re-Open Adj	6

**PED By Phase**

CON Auth	1,484
RW Auth	350
PE Auth	913
PE Auth-Other	129

**Lapse Occurences Per Project**

1 Lapse	640
2 Lapses	125
3 Lapses	26
4 Lapses	8
5 Lapses	3
No Lapses	2,074

Instruction

Show

## PED Extension Tool

The intent of this process is to provide a streamlined process for Local Public Agencies (LPAs) to request extensions for PEDs on existing projects. This tool will be used to simplify the PED Extension process for LPAs and allow the Office of Project Management Oversight (OPMO) to track/monitor project statuses.

**LPAs may request a PED Extension using this form without completing a LAPM 3-A: Project Authorization/Adjustment Request.**



## PED Extension Process

1. Projects with PED expiration or set to expire in next 6 months are identified using PED tool.

2. Smartsheet tool is completed by LPA to provide update on project with extension request and justification.

3. PED Extension request is reviewed and submitted to FHWA by OPMO.

4. PED Extension is approved by FHWA and revised PED is updated in PED tool, and other databases.

PED Extension Requests and Responses are tracked throughout the Process in Smartsheets.



## PED Extension Justification

Appropriate justification must be provided.

- Litigation
- Major changes in design
- Environmental or permit issues
- Construction claims
- Differing site conditions
- Significant additional work
- Area-wide material shortages
- Labor strikes
- Other events which are outside the control of the LPA.



## PED Extension Tool Inputs

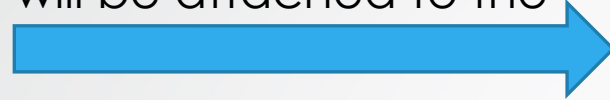
LPAs should provide the Estimated Phase completion Date. The PED will be established by adding 12 months to the Estimated date provided by the LPA.

The individual completing the request must certify the justification and proposed Completion Date proposed in the form are valid, and the extension request is necessary.



# PED Extension Tool Inputs

A pdf of the extension request will be generated which will be attached to the request to FHWA



OPMO:

- Review the request
- Create a new sequence in FADS
- Update the Finance letter to match the new PED in FADS.
- Submit the E76 to FHWA for approval

Districts will be copied on all PED Extension Request correspondence.



DIVISION OF LOCAL ASSISTANCE  
PROJECT END DATE (PED) EXTENSION REQUEST

District	
Local Public Agency	
Project Number	
Name	
Email	
Phone Number	
Is this an ER Project?	
Are you requesting a PED Extension?	
Reimbursable Work Status	
Current Approved PED	
Estimated Phase Completion Date	
New PED Date	
Justification for PED Extension	
Expanded Justification for PED Extension	
Certification	<a href="#">Certifies this Request</a>
OPMO Reviewer	

# PED Extension Tool Demo



Questions?

Email **OPMO** ([Project.End.Dates@dot.ca.gov](mailto:Project.End.Dates@dot.ca.gov))  
with inquiries/questions.

Caltrans District 7, Los Angeles and Ventura County  
Office of Local Assistance  
Office Chief – Steve Novotny

Robert Y Wong  
LA and Ventura Area Supervisor  
[Robert.Y.Wong@dot.ca.gov](mailto:Robert.Y.Wong@dot.ca.gov)  
213.269.1798  
April 20, 2023

# Local Assistance Program Support

# Program Support Topics Update

- A. Local Assistance Training Resources
- B. Notice of Funding Opportunities
- C. Local Assistance Program
- D. Local Assistance Project Implementation

# A. Local Assistance Training Resources

## 1. LA Metro Drop Box

<https://www.dropbox.com/sh/23kbx6dqofq4jrp/AACA5Yhev2S8yuciUbv31nFZa?dl=0>

## 2. Subscribe to Training Resource website:

Active Transportation Resource Center <https://caatpresources.org/>

Local Assistance Blog <https://www.localassistanceblog.com/>

Local Technical Assistance Program (LTAP) <https://caltap.org/>

Cooperative Training Assistance Program (CTAP) <https://ca-ctap.org/>

## 3. Caltrans Training Partners

CSULB CSU Long Beach, [Center for International Trade and Transportation \(CITT\)](https://www.cpace.csulb.edu/center-for-international-trade-and-transportation)

<https://www.cpace.csulb.edu/center-for-international-trade-and-transportation>

Berkeley Tech Transfer <https://www.techtransfer.berkeley.edu/home>

Sacramento State, [College of Continuing Education \(CCE\)](https://cce.csus.edu/) <https://cce.csus.edu/>

# Training Resources

## 1. LA Metro Drop Box

Quarterly Workshops contains April 4, 2019 to January 12, 2023 file

Topics:

- FTIP Programming cycles
- FTIP Administrative or Formal Amendments
- Implementation procedures
- Environmental requirement for NEPA
- Right of Way qualification, review, and approval
- E76 submittals
- Allocation submittals
- Invoicing
- Many others topics

# Training Resources

## 2. Subscribe to Training Resource website:

### Active Transportation Resource Center

ATP Program information

Training and Workshops

Classroom and Online Training

Past Symposiums

# Training Resources

## ATP Resources

Infrastructure design

Non-Infrastructure planning and implementation

ATP – TIMS Tools (Crash data)

Active Transportation Counts

ATP Street Story Tool

ATP Benefit-Cost Tool

Active Transportation Messenger

Covid-19 Information & Resources

# Training Resource

## Technical Assistance

Automated Counter Loan Program

ATP Disadvantaged Communities TAP

Non-Infrastructure On-Call Technical Assistance

# Training Resource

## Local Assistance Blog

FHWA NOFO for Wildlife

Tribal Transportation Facility Bridge Program NOPR

FHWA NOFO for Safe Streets & Roads for All (SS4A)

Clean California Local Grant Program Cycle 2 (CCLGP)

# Training Resource

## Local Technical Assistance Program (LTAP)

Multimodal & Active Transport

Pavement Design, Construction and Management

Planning, Policy & Funding

Regulatory & Compliance

Traffic Engineering, Signal and Safety

Work Zone Safety & Traffic Control

# Training Resource

## Cooperative Training Assistance Program (CTAP)

Traffic Engineering and Operation

Traffic Signals

Traffic Control and work Zone safety

Infrastructure Design

Pavement Design and Maintenance

Planning, Funding, and Environment

Project Development, Management, and Compliance

Key requirements for Federal-Aid Projects

Role and Responsibilities of Resident Engineers

# Training Resource Highlight

## Upcoming Highlighted Webinar Training

- April 17 CTC Requests for Funding Allocation/Extensions
- June 7 Local Assistance Day
- April 28 Program Funding Opportunities
- May 1 Introduction to Pavement Engineering & Management
- May 12 Program Funding Opportunities
- June 15 A&E Consultant Selection Training (LAPM Chapter 10)

## B. Funding Resources

1. Notice of Funding Opportunities (NOFO)

<https://www.transportation.gov/rural/funding-opportunities>

<https://www.transportation.gov/bipartisan-infrastructure-law/key-notices-funding-opportunity>

2. Governor's Office of Planning and Research

<https://opr.ca.gov/>

3. Strategic Growth Council

<https://sgc.ca.gov/>

- 4.. Clean California Local Grant Program (CCLGP)

<https://preview-cleancalifornia.dot.ca.gov/local-grants/local-grant-program>

# Funding Resource

## 1. Notice of Funding Opportunities (NOFO)

Active and Upcoming Opportunities

Office of the Secretary (OST)

FAA, FHWA, FMCSA, FRA, FTA, NHTSA, MARAD

# Funding Resource

## 2. Governor's Office of Planning and Research

CEQA & Federal Grants

Planning & Land Use

Climate Resilience

Economic Development

Long Range Research

# Funding Resource

## 3. Strategic Growth Council

Promote sustainability, health and equity across the State

Transformative Climate Communities Program (TCC)

Affordable Housing and Sustainable Communities (AHSC)

Sustainable Agricultural Lands Conservation (SALC)

Health and Equity (HEP)

Community Assistance for Climate Equity

Community Resilience Centers

Climate Change Research Program

Tribal Programs and Projects

# Funding Resource

## 4.. Clean California Local Grant Program (CCLGP)

<https://preview-cleancalifornia.dot.ca.gov/local-grants/local-grant-program>

Posted Past Recorded Workshops

Application Deadline April 28, 2013 5:00pm

Award announcement Aug/Sept 2023

Completion June 30, 2026.

# C. Program

## 1. District Program Coordinators

Dale Benson [Dale.Benson@dot.ca.gov](mailto:Dale.Benson@dot.ca.gov) 213.266.3552  
HSIP, ATP, CCLGP

Theary Monh [Theary.Monh@dot.ca.gov](mailto:Theary.Monh@dot.ca.gov) 213.310.2923  
ER

Vijay Koppam [Vijay.Koppam@dot.ca.gov](mailto:Vijay.Koppam@dot.ca.gov) 213.266.3560  
HBP

Vitavat Buranabul [Vitavat.Buranabul@dot.ca.gov](mailto:Vitavat.Buranabul@dot.ca.gov) 213.266.3569  
DBE

Joann Eustache [Joann.Eustache@dot.ca.gov](mailto:Joann.Eustache@dot.ca.gov) 213.266.3564  
Training Coordinator

# Program

## 2. Federal Programs

- Carbon Reduction Program (CRP)
- Coronavirus Response and Relief Supplemental Appropriations Act (CRRSSA)
- Community Project Funding/Congressionally Directed Spending (CPFCDs)
- Earmark repurposing
- Emergency (ER)
- Federal Lands Access Program (FLAP)
- Ferry Boat Discretionary
- Highway Bridge Program
- Highway Infrastructure Program (HIP)
- Intelligent Transportation Systems Program (ITS)
- Local Highway Safety Improvement Program (HSIP)
- Multimodal Project Discretionary Grant (MPDG)

# Program

## Federal Program

- Promoting Resilient Operations for Transformative, Efficient, & Cost-saving Transportation (PROTECT)
- Safe Streets and Roads for All (SS4A)
- Sec 130 Railroad-Highway Grade Crossing Hazards Elimination Program
- Strengthening Mobility and Revolutionizing Transportation (SMART) Grants
- Reconnecting Community: Highways to Boulevards (RC)

# Program

## 3. State Programs

- Active Transportation Program (ATP)
- Bike Program
- Clean CA Local Grant Program (CCLGP)
- Port and Freight Infrastructure Program
- Priority Legislative Budget Project (PLBP) Program
- Reconnecting Communities (Cycle 2): Highways to Boulevards (RC:H2B)
- Safe Route To School Program (SRTS)
- SB1
- State Transportation Improvement Program (STIP)
- Local Transportation Climate Adaption Program (LTCAP)

# Program Highlight

## Federal Program

- Coronavirus Response and Relief Supplemental Appropriation Act of 2021 (CRRSAA)

Current list as of March 2023. Updated after CTC approval for RTPA request.

- Emergency Relief (ER)

Initial Damage Assessment due 14 days following disaster event

Damage Assessment Form due within three months following disaster event

- Local Highway Safety Improvement Program (HSIP)

Approved list of Cycle 10 and Cycle 11 HSIP (SOF)

# Program Highlight

## Federal Program

- Safe Streets and Roads for All (SS4A)

SS4A 2023 Application due July 10, 2023 5:00pm EDT

Applicants Webinar Series <https://www.transportation.gov/grants/SS4A/webinars>

SS4A: Action Plans April 26, 2023, 1:00 – 2:30pm (EDT)

SS4A: Supplemental Plan and Demonstration April 27, 2023, 1:30-3:00pm (EDT)

SS4A: Implementation Grants May 2, 2023, 1:30-3:00pm (EDT)

- Reconnect Communities Pilot Program-Planning Grants and Capital Construction Grants (RC) \$1 billion next 5 years.(Fed.)

Award announcement \$185 million, February 28, 2023

- Strengthening Mobility and Revolutionizing Transportation (SMART) Grant.

Award announcement \$94 million, March 21, 2023

# Program Hight

## State Program

- Active Transportation Program

Statewide, Small urban & Rural, Quick-Build program adopted December 7, 2022.

Commission adopts MPO selected projects June 2023.

- Clean California Local Grant Program Cycle 2

Application Deadline April 28, 2023 by 5:00pm PST

Award announcement Aug/Sept 2023

Project Completion June 30, 2026

- Priority Legislative Budget Project (PLBP) Program

Projects are authorized by State legislation

Bi-weekly office hour

# Program Highlight

## State Program

- Reconnect Communities Cycle 2: Highway to Blvd (RC:H2B)

Application Deadline Late Summer/Early Fall 2023

Award Notification Late 2023/Early 2024

- Local Transportation Climate Adaption Program (LTCAP)

Approval of Final Final Program Guidelines May 17, 2023 by CTC

Call for Projects July 19, 2023

Staff Recommendation September 22, 2023

Program of Projects Adoption October 18, 2023

# D. Project Implementation

## 1. Implementation FFY 2022-23 Tentative Deadline

De-obligation June 30, 2023

FTA Transfers July 19, 2023

E-76 Deadlines July 23 to District; August 20 to HQs

August Re-Distribution (AR) June 25, 2023 deliverable E76 in FADS

## 2. RTPA Obligation Plan

RTPA obligation Plan submitted to HQs for managing OA

Submit and E76 approval date commitment

# Project Implementation

## 3. Allocation

<https://dot.ca.gov/programs/local-assistance/allocations>

CTC action requests

Local Assistance HQs Allocation Request

State Only Funds

Legislative Program

Fund Transfer Agreement

# Project Implementation

4. E76 request readiness

QAP

Right of Way Pre-qualification

Environmental Clearance

Environmental Re-validation

Right of Way Certification

Permits

Cooperative Agreement

RTL

Others

5. Completed Submittal Package

Submittal match Approved FTIP

Included all required document

Engage with your Area Engineer asap for all required processing

# Poll Questions



# RESOURCES AVAILABLE FOR TITLE VI AND ADA COMPLIANCE

**DANIEL BURKE**

**Division of Local Assistance  
Office of Guidance and Oversight**

**[daniel.burke@dot.ca.gov](mailto:daniel.burke@dot.ca.gov)**

**APRIL 2023**



# Blog and Eblast Subscription

- Bookmark and Subscribe to the blog for latest training, notice of funding opportunities, and policy updates impacting tribes and local public agencies  
<https://www.localassistanceblog.com/>
- Blog updated daily M-F, weekly eblasts come out on Wednesday
  - Occasional standalones for policy updates and open seats for highly requested trainings

# What is Title VI?



“No person shall, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal assistance.”

—Civil Rights Act of 1964

- Don't confuse with Title VII:
  - Prohibits **employment discrimination** based on race, color, religion, sex and national origin

[23 CFR 200.9\(a\)\(1\)](#)

# Title VI Requirements

1. Coordinator
2. Nondiscrimination statement
3. Assurances in contracts/agreements
4. Complaints and logs
5. Data collection
6. Dissemination of information
7. Language access plan
8. Title VI Internal training
9. Accomplishments and future goals
10. Implementation program plan



# Title VI Resources

- DLA has a Title VI webpage:  
<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi>
- Yes, DLA has the subrecipient requirements!  
<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi/requirements>
- Yes, DLA has Title VI trainings for “Implementing the Title VI Program”, “Limited English Proficiency”, and Civil Rights Academy (coming soon)  
<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/title-vi/training>

# WHAT IS ADA?

- Prohibits discrimination against people with disabilities in federally funded programs & activities (Section 504)
- Prohibits discrimination on the basis of disability in employment, access to public services, public accommodations, commercial facilities, and transportation (ADA)
  - Applies to all entities, both public and private, regardless of funding source

**Signing the Americans with Disabilities Act of 1990**



# ADA REQUIREMENTS

1. ADA Coordinator
2. ADA Nondiscrimination Policy
3. Grievance/Complaint Procedures
4. Self-Evaluation
5. Transition Plan



# ADA Resources

- DLA has an ADA webpage:  
<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/ada-section-504>
- Yes, DLA has the subrecipient requirements!  
<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/ada-section-504/caltrans-subrecipients-local-public-agency>
- Yes, DLA has ADA trainings for Implementing the ADA Program, Solving ADA Challenges, ADA Complaint / Grievance Process and Civil Rights Academy (coming soon)  
<https://dot.ca.gov/programs/local-assistance/guidance-and-oversight/ada-section-504/section-504-title-ii-ada-training>

# Questions?





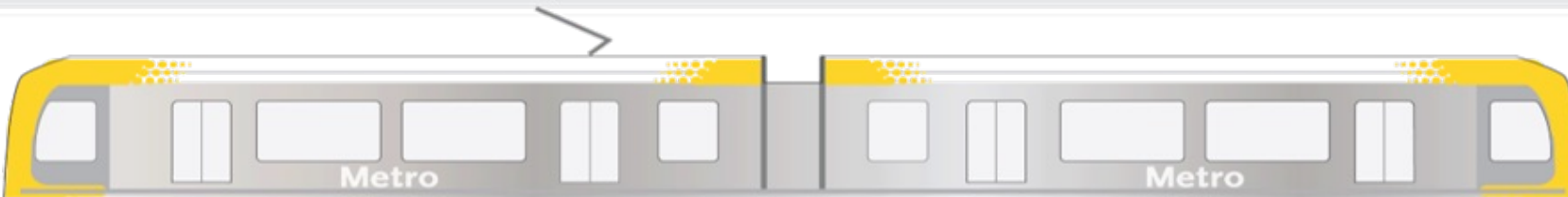
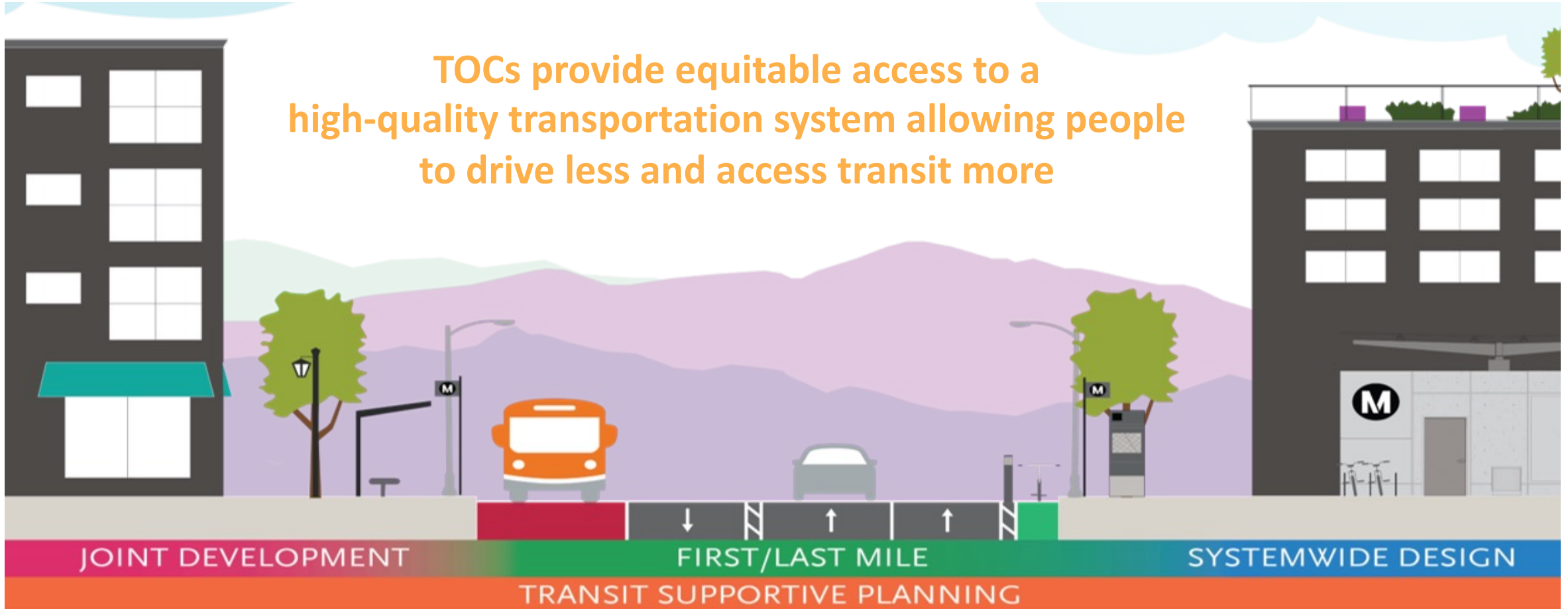
**We're supporting thriving communities.**

**Caltrans/Metro Delivery Support Workshop | April 20, 2023  
Building Housing with Transit**



# Transit Oriented Communities

TOCs provide equitable access to a high-quality transportation system allowing people to drive less and access transit more



# TOC Approach

## Where Metro Leads

- > Plan, build, and operate mobility services
- > Real estate and asset management
- > TOC Policies and Programs



## Where Metro Supports

- > Incentivize transit-supportive planning and policies
- > Encourage equitable community development



# TOC Policy

- > Metro Board adopted in 2018
- > Formalizes Metro's commitment to partner with local jurisdiction to foster TOCs along the growing transit system
- > Creates premise use of Measure M Local Return for "TOC Activities" which include housing production and community development activities

## **POLICY GOALS:**

- > Increase transportation ridership & choice
- > Stabilize and enhance communities around transit
- > Engage organizations, jurisdictions, and the public
- > Distribute transit benefits to all
- > Capture value created by transit

# Joint Development Program

**Metro partners with local jurisdictions, community stakeholders and developers to implement TODs on Metro-owned property**

- > Increase transit ridership and activate station area
- > Support community vision for station area with projects subject to local land use requirements and approvals
- > Encourage housing for diverse income levels
- > Ensure high quality architecture and urban design
- > Generate revenue to reinvest in the TOCs



*Santa Cecilia, Boyle Heights*



*Taylor Yard*

# Joint Development Policy

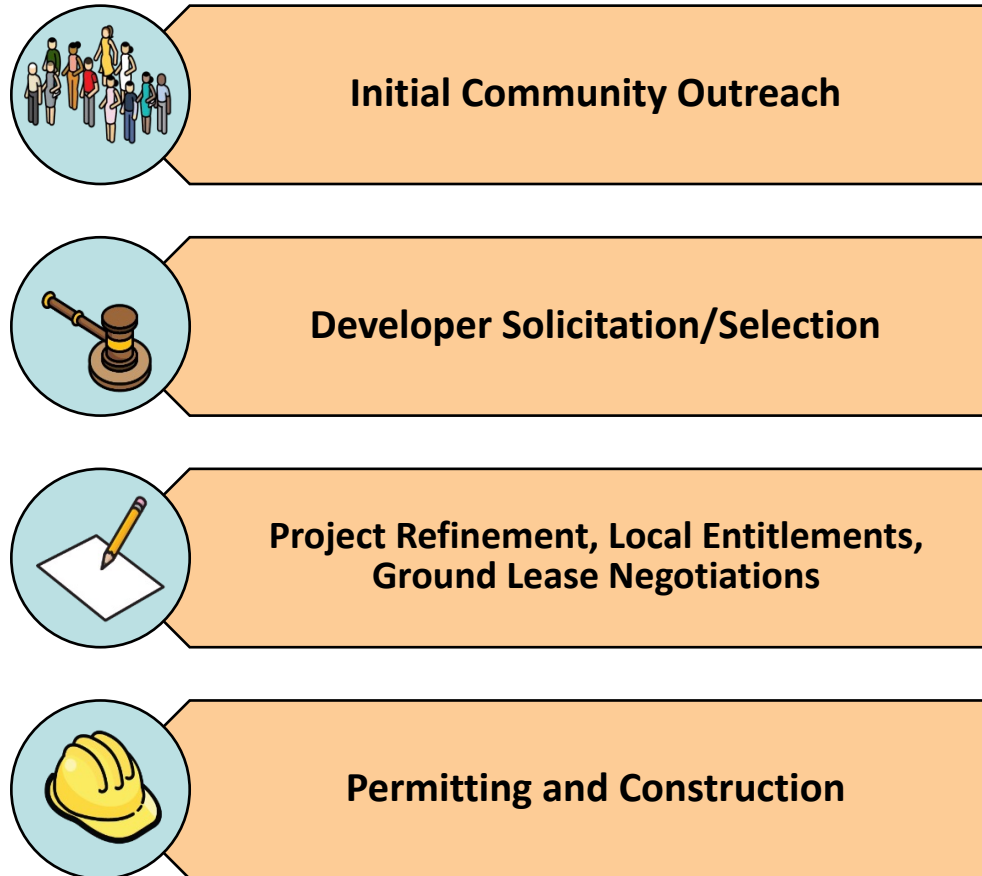
**In 2021, Metro Board approved update to Joint Development Policy reaffirming Metro's commitment to facilitating housing near transit**

- > Prioritizes the development of 100% income-restricted projects under JD Policy *"affordable first"* principle
- > Requires larger projects to allocate at least 25% of units for low-income households
- > Prioritizes projects where need is highest, and greatest benefits can be realized quickly
- > Establishes the Metro Housing Lab



# Joint Development Process

## Stakeholder engagement at all stages:



*Little Tokyo Engagement Pop-Up*

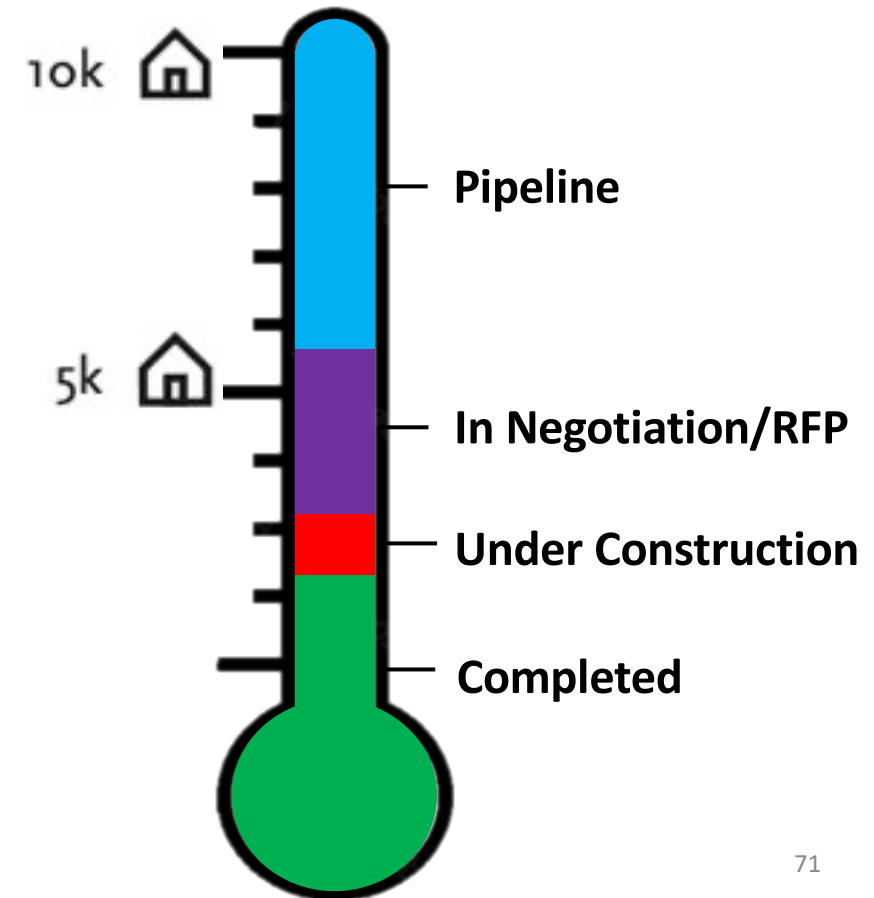


*Venice "Division 6" Workshop*

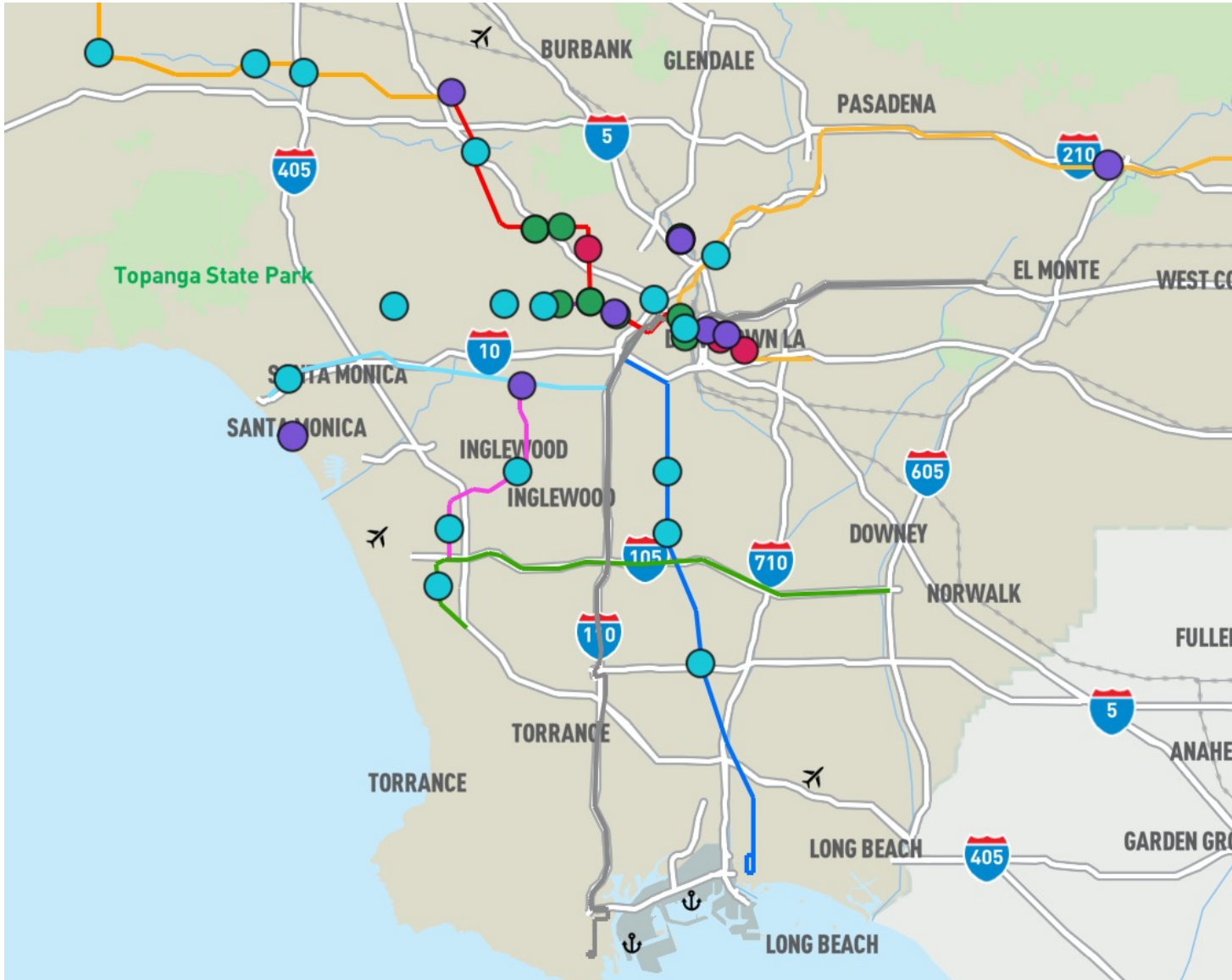
# 10K Commitment

**Metro Board directed staff to grow joint development portfolio to 10,000 units by 2031, 5,000 of which to be income-restricted**

- > SCAG Regional Early Action Planning (REAP 1.0) grant to identify acceleration strategies
- > Pipeline of 20 Joint Development opportunity sites to be offer to a bench of Developer including CBDOs to be established in summer/fall 2023
- > Streamlined processes and greater predictability
- > Focused and meaningful community engagement



# Joint Development Portfolio



	UNITS	Total	Affordable
●	COMPLETED	2,221	793
●	CONSTRUCTION	377	373
●	NEGOTIATION/RFP	3,096	1,340
●	PIPELINE	4,306	2,494
	<b>TOTAL</b>	<b>10,000</b>	<b>5,000</b>

## PIPELINE: Preliminary 10K Site List

- > Artesia Station
- > Wilshire/Crenshaw
- > Florence Station
- > Heritage Square Station
- > Balboa/Victory
- > Wilshire/La Brea
- > Fairview Heights
- > 17th St/SMC Station
- > Sepulveda Station
- > Canoga Park Station
- > 1940 Century Park East
- > Pickle Works (Arts District)
- > Universal City/Studio City
- > 103rd St/Watts Towers Station
- > El Segundo Station
- > Aviation/Century Station
- > Temple/Beaudry Bus Layover

*\*Additional sites may be added upon completion of the Foothill Extension of the L Line (Gold).*

# Joint Development Project Highlights



## 1<sup>st</sup>/Soto – (Under Construction)

- > *Metro*: Gold (L) Line
- > *Developer*: Bridge Housing/East Los Angeles Community Corp. (ELACC)
- > *Scope*: 63 affordable units, 2,400 sq. ft commercial space



## Expo/Crenshaw – (Entitled, In Negotiations)

- > *Metro*: Expo (E) Line, future Crenshaw/LAX Line
- > *Developer*: Watt Companies in partnership with West Angeles CDC
- > *Scope*: 401 units (100% income-restricted), 40,000 sf comm., open space

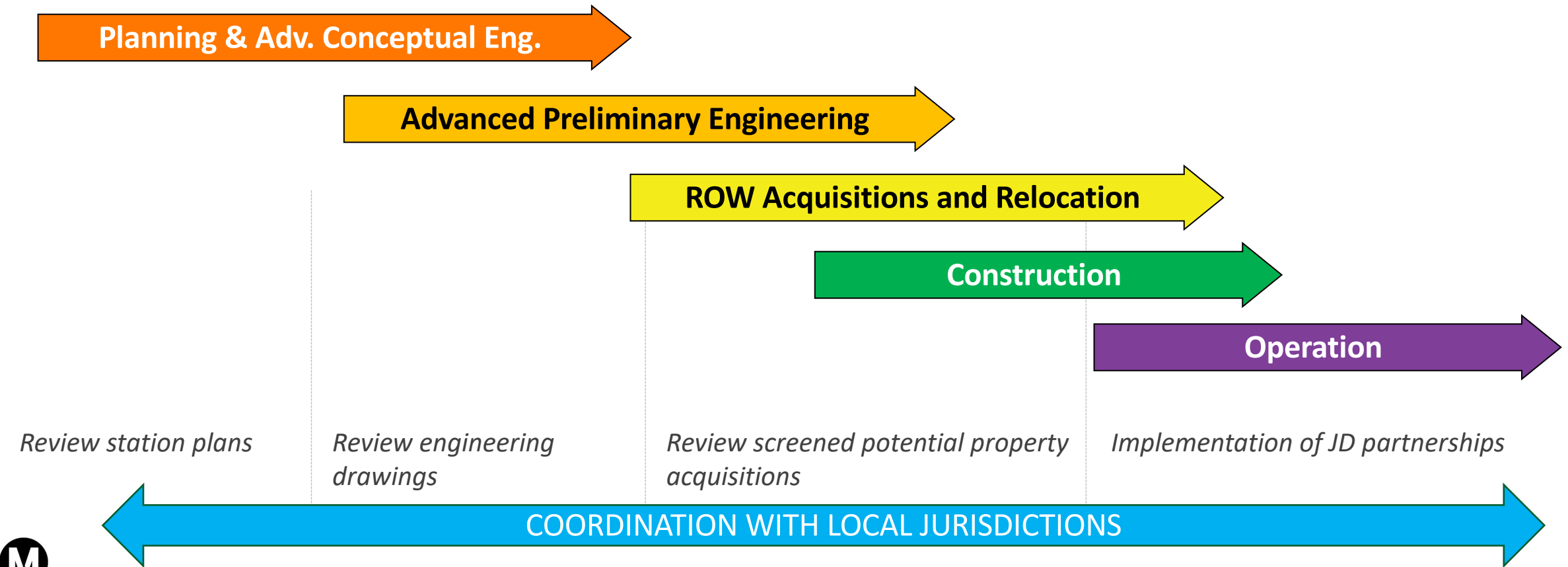


## North Hollywood – (In Negotiations)

- > *Metro*: Red (B) Line, Orange (G) Line, major bus terminal
- > *Developer*: Trammell Crow Company
- > *Scope*: 1,500 units (20% affordable), 500,000 sf office, 100,000 sf retail/dining, transit center

# Joint Development + Transit Corridor Delivery

Metro acquires land for a transit purpose with some identified as having long-term development potential in coordination with local jurisdictions

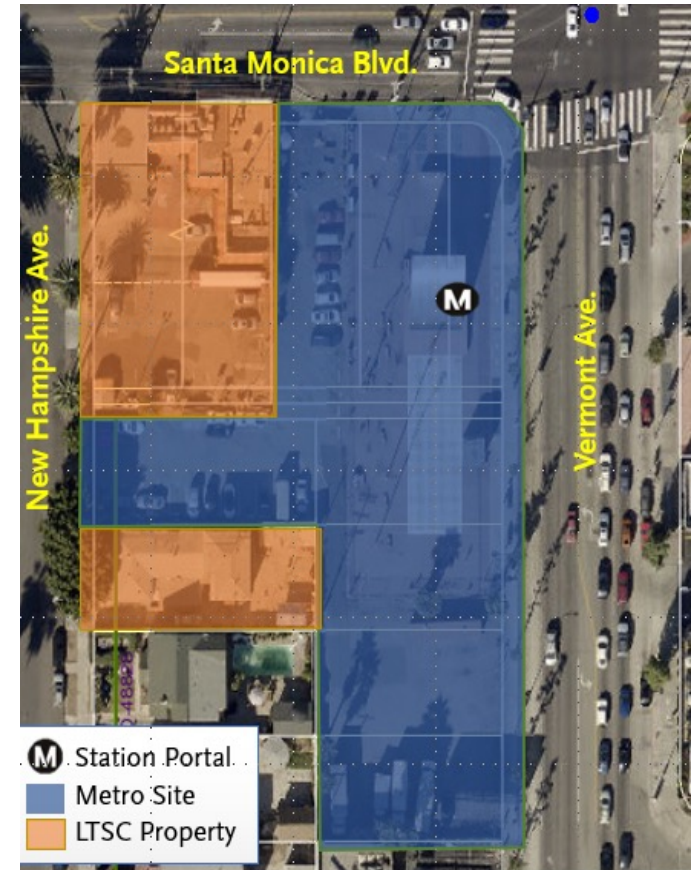


# Joint Development Case Study

Strategic acquisitions can maximize long-term property utilization and station area activation, avoiding undevelopable remnant parcels



*Vermont/Santa Monica Apartments*



# Metro Housing Lab

**A proving ground for housing innovations that can deliver units faster, cheaper, and more equitably with pilot projects in the design, finance, and construction disciplines of housing production.**

- > Funded by SCAG REAP 1.0
- > Leverage Metro property to explore construction innovations (e.g.: modular)
- > Exploring Community Land Trust Pilot
- > Public-private financing partnerships



# TOC Supportive Programs

## Metro provides resources to local jurisdictions to encourage transit-supportive planning and development

- > Land Use Planning Grants
- > Value Capture Advisory Services
- > Technical Assistance Grants
- > Grant Writing Assistance
- > TOC Convenings



# Current Funding Opportunities

**Metro works in collaboration to support and provide resources to local jurisdictions to encourage transit-supportive planning and development**

## **TOC Technical Assistance**

- > Up to \$200k grants, no match required
- > Eligible activities include planning studies (eg: market analysis, land use, utility)
- > Program opens annually (next: Fall 2023)

## **TOC Grant Writing Assistance**

- > Access to Metro-funded, on-call grant writer
- > Eligible activities including funding for planning or capital projects
- > Program is open year round

*Focus should include affordable housing production/preservation, Regional Housing Needs Assessment (RHNA), community stabilization/anti-displacement strategies within ½-mile radius of a Major Transit Stop*

Thank you!



**Stay connected:**

**Nick Saponara, Executive Officer**  
Transit Oriented Communities



213.922.4313



SaponaraN@metro.net



metro.net/toc



# Panel Discussion: Community Engagement Lessons Learned

## Guests:

- Amanda Fagan (VCTC)
- Susanna Arroya (County of Ventura),
- Jeff Hereford (City of Ventura)
- Rich Dilluvio (City of Pasadena)
- Paul Van Dyke (City of Long Beach)
- Chris Buonomo (City of Burbank)



# Thank You

Please save [Communityrelations@metro.net](mailto:Communityrelations@metro.net) to your safe sender's list.

