

April 2019

Local Assistance Project Delivery overview



Work Group Schedule

El Monte – Monday, April 1, 2019, 9:30am to 11:30am Metro Division 9- 3449 Santa Anita Ave, El Monte, CA 91731.

Carson – Tuesday, April 2, 2019, 9:30am to 11:30am Carson Community Center-801 E Carson St, Carson, CA 90745

Culver City – Thursday, April 4, 2019, 9:30am to 11:30am Culver City Bus – Training Room 9815 Jefferson Blvd. Culver City, CA 90232

Camarillo – Tuesday, April 9, 2019, 9:30am to 11:30am at City of Camarillo, Camarillo Library conference room, 4101 Las Posas Rd, Camarillo, CA 93010
Contact Ken Matsouka, (805) 383-5672 kmatsuoka@cityofcamarillo.org

Santa Clarita – Wednesday, April 10, 2019, 9:30am to 11:30am Transit Maintenance Facility (Training Room) - 28250 Constellation Rd, Santa Clarita, CA 91355 9:30am -11:30am. Contact Evelyn Glasgow, Admin Analyst – CIP Division (661) 284-1422. EGLASGOW@santa-clarita.com

Burbank – Wednesday, April 10, 2019, 1:30pm to 3:30pm at City of Burbank, 150 North Third Street, Burbank, CA 91502. Contact Katherine Lopez, (818) 238-3948 klopez@burbankca.gov

Other Program and Implementation coordination, please contact your Area Engineer.

Agenda

- Self Introduction & Sign-in Sheet for each attendee All

- Upcoming Training Opportunities
 - Federal Aid Series 5 full days – April 29 to May 3, Camarillo
 - FHWA Realty Acquisition and Appraisal – July 9 to 11, Thousand Oak

- SCLAMM – San Bernardino update
 1. Target Inactive invoicing rate to go below 2 % by end of FFY
 2. Guideline for PE at Risk prior to authorization pending A&E consultation.
 3. PE over 10 extension and E76 on October 1st instead of Sept 30, FFY.
 4. HSIP cycle 10 target safety planning. Financial review of HSIP and Railroad crossing project by May 31st. April 24th Ontario to discuss Plan by Oct. 1st ready.
 5. Program supplemental agreement reduced time by more than half down to 30 days using e-processing and webpage tracking.
 6. ER. Regional/local plan on setting aside budget and using AC due to limited ER funding each year.
 7. 23CFR 667 address planning for repeated ER and evaluation by November 23, 2020 and funding.
 8. LAPM updated annually now.
 9. Include FHWA 1273 in contracts. Will audit CAP and PODI.
 10. Pilot E-76 implemented by April 1st (form 3A).
 11. Pilot Invoice 5A initiate April/May and fully October 1st.
 12. Check Local Assistance Blog for latest announcement.

- HQs Implementation Update HQs

- District Program Update District

- Program Overview – FTIP 2019; ATP cycle 4; HSIP cycle 9; Local Assistance
SRTS/SR2S; Earmarks; HBP; SB1

- Project Obligation and Allocation – 2019 FTIP & Amendments: RTPAs
RTIP programming workshop; CFP (Fed)

Desktop Reference Weblinks:

Local Assistance Automatic Notification: <http://www.dot.ca.gov/hq/LocalPrograms/sub.htm>

Local Assistance Blog: <http://www.localassistanceblog.com/>

Office Bulletin : http://www.dot.ca.gov/hq/LocalPrograms/DLA_OB/DLA_OB.htm

Division of Local Assistance website: <http://www.dot.ca.gov/localassistance/index.html>

A&E Consultant Contract

FHWA approval of A&E consultant in City's Management role

http://www.dot.ca.gov/hq/LocalPrograms/DLA_OB/2017/ob17-01.pdf

Exhibit 10-C Consultant Contract Reviewer Checklist

http://www.dot.ca.gov/hq/LocalPrograms/DLA_OB/2017/ob17-02.pdf

A & E Training – <http://www.localassistanceblog.com/ae-training/>

CTC

CTC website: <http://www.catc.ca.gov/>

Office of CTC Liaison – <http://www.dot.ca.gov/hq/transprog/ctcliaison.htm>

- Next Regularly Scheduled CTC Meeting: June 26-27, 2019 in Sacramento Area
- [2019 CTC Meeting Schedule](#) (**Updated: 12/05/2018**)
- [2019 Preparation Schedule](#) (**Updated: 11/06/2018**)

Local Program workshop at CTC <http://dot.ca.gov/hq/LocalPrograms/training/workshop.htm>

SB1

SB1 Portal - <http://www.dot.ca.gov/sb1/>

SB1 website- <http://www.catc.ca.gov/programs/SB1.html>

SB1 Funding Grants- <http://rebuildingca.ca.gov/funding.html>

SB1 workshop - <http://www.localassistanceblog.com/2018/11/29/recording-of-sb1-workshop-for-local-agencies-now-available/>

ATP

ATP project Reporting: http://www.dot.ca.gov/hq/LocalPrograms/atp/proj_report.html

California Active Transportation Center: <http://caatpresources.org>

Caltrans : <http://www.dot.ca.gov/>

FHWA CA: <https://www.fhwa.dot.gov/cadiv/>

Transportation Planning Grants

Transportation Planning Grants - <http://www.dot.ca.gov/hq/tpp/offices/orip/Grants/grants.html>

SB1 Planning Grants - <http://www.dot.ca.gov/hq/tpp/grants.html> Application Due 10/20/2017

Strategic Growth Council Grant Program - <http://sgc.ca.gov/Grant-Programs/index.html>

OPR Funding Wizard - <https://fundingwizard.arb.ca.gov/>

SCAG Sustainability Grant- <http://sustain.scag.ca.gov/Pages/DemoProjApplication.aspx>

SCAG Grants Database - <http://www.scag.ca.gov/opportunities/Pages/Grants.aspx>

Climate Control Investment -

<https://www.arb.ca.gov/cc/capandtrade/auctionproceeds/auctionproceeds.htm>

SCAG - <http://www.scag.ca.gov/Pages/default.aspx>

Transportation Programs Funding - Local Assistance Programs

ATP - <http://www.dot.ca.gov/hq/LocalPrograms/atp/index.html>

HSIP - <http://dot.ca.gov/hq/LocalPrograms/hsip.html>

HBP - <http://dot.ca.gov/hq/LocalPrograms/hbrr99/hbrr99a.htm>

SRTS - <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/srts.htm>

SR2S - <http://www.dot.ca.gov/hq/LocalPrograms/saferoutes/sr2s.htm>

ER - <http://dot.ca.gov/hq/LocalPrograms/erp/erp.html>

Earmarks:

Earmark Repurposing 2017

Earmark Repurposing 2016

FTIP Allocation and Obligation Deadlines below:

SCAG FTIP Status - <http://ftip.scag.ca.gov/Pages/2017/status.aspx>

CTC Allocation Request

CEQA Lead Agency Responsibility for Document Submission

Please complete the appropriate form below and submit with all required documents to the Commission.

<http://www.catc.ca.gov/programs/environmental/>

- [Submission Transmittal Form for Notices of Preparation and Draft Environmental Impact Reports](#)
- [Submission Transmittal Form for Final Environmental Documents \(Negative Declarations, Mitigated Negative Declarations and Final Environmental Impact Reports\)](#)
- [Projects Exempt from CEQA](#)

CTC Award Deadline – six months after allocation.

<http://www.dot.ca.gov/env/emo/submitting-documents.html>

FHWA Obligation - Guidelines for Implementation of the Timely Use of Funds Provisions of AB 1012 Policy and Procedures for Managing Local Assistance Obligation Authority (updated 01/26/2009)

18/19 FFY (RTPA Obligation Plan) **due to HQs April 1, 2019**. After which Early submittal of Environmental and Right of Way Certification and Request for Authorization (RFA) package for review and processing to HQs. Projected Submittal timeline.

Projected Submittal Timeline for processing request:

July 1, 2019 or earlier- Start submit RFA package or FTA transfers to Local Assistance for Review and Process.

July 28, 2019 or earlier. Deadline to submit **RFA E-76** request to District.

July 28, 2019 or earlier Deadline to submit all **FTA** transfer request to HQs.

August 25, 2019 or earlier Deadline to submit all RFA request to HQs.

Local Program workshop at CTC <http://dot.ca.gov/hq/LocalPrograms/training/workshop.htm>

Local Assistance Program Useful Web-Links:

Caltrans : <http://www.dot.ca.gov/>

FHWA CA: <https://www.fhwa.dot.gov/cadiv/>

Local Assistance Automatic Notification - <http://www.dot.ca.gov/hq/LocalPrograms/sub.htm>

Local Assistance Blog - <http://www.localassistanceblog.com/>

Hooles' Rules - <http://www.dot.ca.gov/hq/LocalPrograms/hooles-rules.html>

https://safety.fhwa.dot.gov/provencountermeasures/reduced_left/

ADA and Labor Compliance - <http://www.dot.ca.gov/hq/LocalPrograms/links.htm#>

Access Board - <http://www.access-board.gov/>

Office of CTC Liaison - <http://www.dot.ca.gov/hq/transprog/ctcliaison.htm>

Transportation and Planning - **<http://www.dot.ca.gov/hq/tpp/index.html>**

Strategic Growth Council - <http://sgc.ca.gov/>

Training:

T3 - <https://tc3.transportation.org/>



Local Agencies Training: <http://www.dot.ca.gov/hq/LocalPrograms/training.html>

<http://www.californialtap.org/index.cfm?pid=1077>

Bicycle Transportation - <http://caatpresources.org/index.cfm?pid=1289>

A & E Contract - <http://www.dot.ca.gov/hq/LocalPrograms/AE/index.htm>

Overall Local Program Project Coordination status update:

- QAP , Quality Assurance Program need to be update every five year /
Change as needed for matching agency administration standard.
- [Exhibit 9-B: Local Agency DBE Annual Submittal Form \(fillable\)](#) 
[Exhibit 9-C: Local Agency ADA Annual Certification Form \(fillable\)](#) 

Lapsing Funds – <http://www.dot.ca.gov/hq/LocalPrograms/CWA/cwa.htm>

Replenishment of Federal Funding request – NEW !

Inactive Project (Updated every week) –

<http://www.dot.ca.gov/hq/LocalPrograms/Inactiveprojects.htm>

HSIP – Call for project and Delayed Milestones

<http://dot.ca.gov/hq/LocalPrograms/hsip.html>

POTENTIAL INELIGIBILITY FOR HSIP CYCLE 8 FUNDING DUE TO AN EXISTING DELAYED CYCLE 5 OR CYCLE 6 SAFETY PROJECT

Your agency may be excluded from this funding opportunity as our records indicate that an existing HSIP project is currently flagged for not meeting a delivery milestone, which can be viewed via the following link:

- [Delayed Cycle-5 and Cycle-6 Project List](#)
 - [List of Delayed Projects](#)

ATP – Call for projects and program guidelines

<http://www.dot.ca.gov/hq/LocalPrograms/atp/cycle-4.html>

<http://www.catc.ca.gov/programs/atp/>

2018/19 FFY Obligation Plan – update project delivery status

Local Agencies Project Coordination Status Tracking Update

Caltrans, Metro & VCTC ; FTA Transfer and PPM

Caltrans - Area Engineer (Rajesh Jha)

213.897.2944

Metro – Area Engineer (Morris Zaarbi)

213.897.2969

VCTC – Area Engineer (Fred Bral)

213.897.2938

FTA Transfer and PPM – Area Engineer (Fred Bral)

213.897.2938

Local Agencies Project Coordination Status Tracking Update

Los Angeles County Agencies

Rajesh Jha – Area Engineer

213.897.2944

Bell, Bell Gardens, Commerce, Cudahy, Lakewood, Maywood, Montebello, Paramount,
Lancaster

Morris Zarbi – Area Engineer

213.897.2969

Santa Clarita, Agoura Hills, Malibu, Calabasas, Gardena, Beverly Hills, West Hollywood

Fred Bral – Area Engineer

213.897.2938

Westlake Village, Hidden Hills, Hermosa Beach, Palmdale

Smita Parikh – Area Engineer

213.897.2949

Avalon, Lomita, Palos Verdes Estate, Rolling Hills, Culver City, Glendale, Torrance, Signal Hill,
Inglewood, Burbank, La Canada-Flintridge, San Fernando

Local Agencies Project Coordination Status Tracking Update

Ventura County Agencies

Morris Zarbi – Area Engineer

213.897.2969

Fillmore, Moorpark, Oxnard, Simi Valley, Thousand Oaks,

Fred Bral – Area Engineer

213.897.2938

Camarillo, Ojai, Port Hueneme, San Buenaventura, Santa Paula, Ventura County,