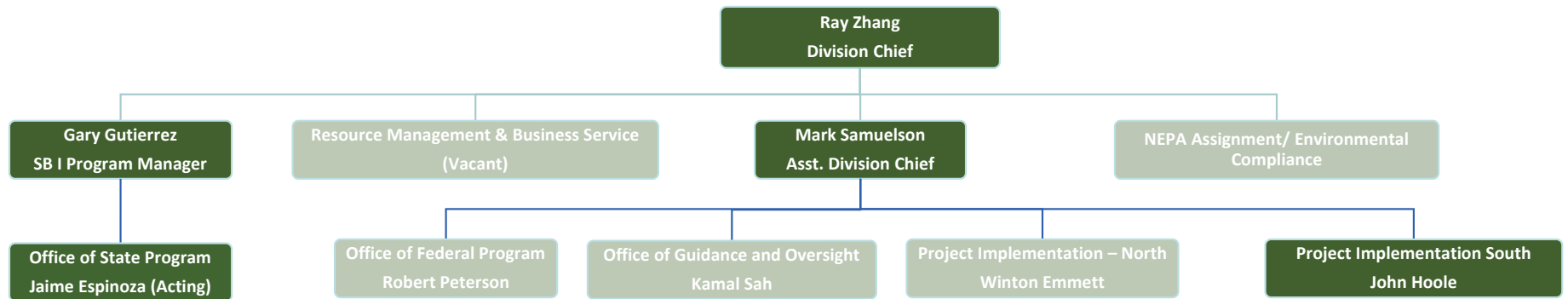


DIVISION OF LOCAL ASSISTANCE

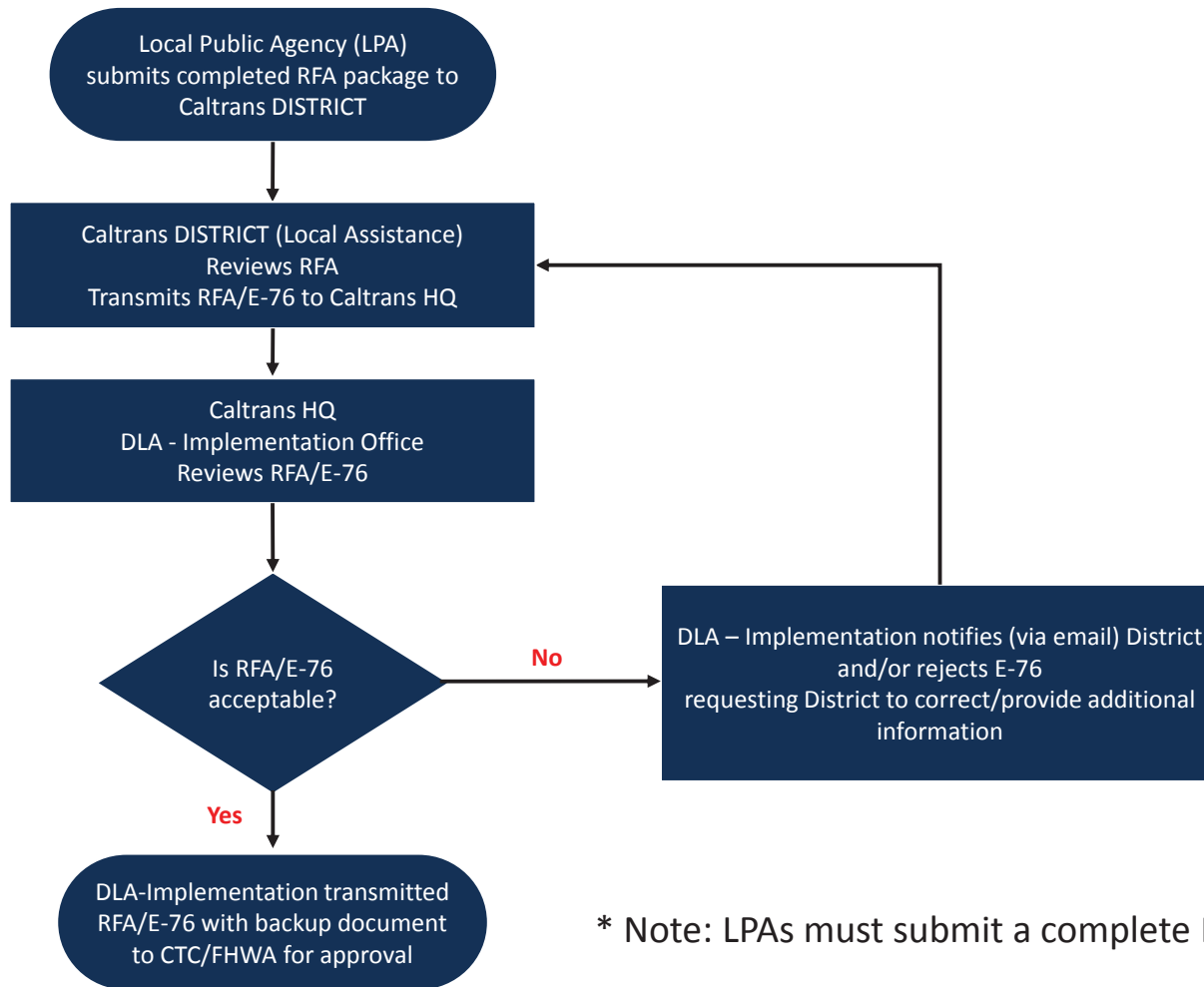


Program management and coordination for the following programs:

- Active Transportation Program (ATP)
- Senate Bill I
 - Local Partnership Program
 - Solutions for Congested Corridors Program (SCCP)
 - Trade Corridors Enhancement Account (TCEA)
- Bicycle Facilities Unit (BFU)
- Bicycle Transportation Account (BT A)
- CTC Coordination-TUF
- Environmental Enhancement Mitigation (EEM)
- Proposition IB Bond
 - State Local Partnership Program (SLPP)
 - Trade Corridor Improvement Fund (TCIF)
 - Traffic Light Synchronization Program (TLSP)
 - Local Bridge Seismic Retrofit Account (LBSRA)
- Safe Routes to School (SR2S/SRTS)
- State Transportation Improvement Program

- Implementation for District 5-9, 11 & 12 PE over 10 years
- Inactive Obligations Authorization requests for federally funded local assistance projects
- Allocation requests for local assistance STIP, SBI, and ATP projects
- Preparation and execution of funding agreements with local agencies and FHWA for local assistance projects
- Interpretation and implementation of policy and procedures for the local assistance implementation process
- Exceptions to the local assistance implementation process
- Develop policies & procedures to monitor & improve project delivery & the use of federal / state funds
- Implement process to meet FHWA requirements & review inactive projects quarterly
- Buy America Vehicle Waiver Requests
- Earmark Repurposing Coordination
- Coordination of Cooperative Work Agreement (CWA); refresh funds that have lapsed State Budget Authority

Flowchart for RFA Submittal



* Note: LPAs must submit a complete RFA package to District

Example Finance Letter

DEPARTMENT OF TRANSPORTATION

FINANCE LETTER

Date: 07/02/2019

EA No:

D_CO_RT: 07-LA-0-EMTE

Project No: STPL-5210(025)

Adv Project Id: 0714000207

Agreement End Date: 08/17/2021

To: LPA

FINANCE ITEMS	PRO RATA OR LUMP SUM	TOTAL COST OF WORK	FEDERAL PART. COST	FED. REIMB %	FEDERAL L23E	FEDERAL Z240	LOCAL
Agency Preliminary Engineering	Pro Rata	\$153,550.00	\$153,550.00	100.00%	\$153,550.00	\$0.00	\$0.00
Agency Preliminary Engineering	Lump Sum	\$378,000.00	\$378,000.00	100.00%	\$0.00	\$378,000.00	\$0.00
Totals:		\$531,550.00	\$531,550.00	0.00%	\$153,550.00	\$378,000.00	\$0.00

Participation Ratio: 100.00%

This Finance Letter was created based on specific financial information provided by the responsible local agency. The following encumbrance history is prepared by Local Assistance Accounting Office and is provided here for local agency's information and action.

Signature: _____

Title: HQ Sr. Area Engineer

For questions regarding finance letter, contact:

Printed Name : Robert Nguyen

Telephone No: 913-651-8913

Remarks: This FL is prepared based on City's FL dated on 06/10/2019. Adv project ID: 0714000207 . This project will use Toll Credit for PE in lieu of non federal match, resulting in federal reimbursement ratio of 100%.
07/02/19: Authorized additional federal fund to PE in the amount of \$378,000 under Z240. Toll credit was used.

ACCOUNTING INFORMATION									STPL-5210(025)		Cooperative Work Agreement	
ADV. PROJECT ID	APPROP. UNIT	STATE PROG.	FED/STATE	ENCUMBRANCE AMOUNT	APPROP YEAR	EXPENDITURE AMOUNT	ENCUMBRANCE BALANCE	REVERSION DATE	APPROVED AMOUNT	EXPIRATION DATE		
0714000207	14102F	2030010810	F	\$153,550.00	1314	\$105,475.90	\$48,074.10	06/30/19	\$60,559.00	06/30/21		