

Section 2 Basic Strategies –Table of Contents

1. **Overview of Metro Commute Services Brochure – Getting to work is work.**
2. **AVR 2008 Briefing Schedule** – Metro provides a monthly AVR survey instruction meeting.
3. **AVR booklet for monthly briefing** – PDF sample
4. **AVR sample density map and RideGuide** – These are samples from the AVR survey results. The density map shows where employees live; the RideGuide is a customized ridematching brochure.
5. **AVR Share the Ride, Share the Savings brochure for employees** – Product from the AVR survey with general information on rideshare. This is for employees who do not request a customized RideGuide.
6. **Commuter Tax Benefits Booklet** – Reviews IRS Code 132 (f) tax benefits for public transit and vanpool riders.
7. **Guaranteed Ride Home flyer (employee)**
8. **Guaranteed Ride Home flyer (employer)**
9. **Guaranteed Ride Home Guidelines and Requirements**
10. **Guaranteed Ride Home employee letter** – Use this sample to send out to employees to let them know about the GRH.
11. **Metro order form for transit materials** – Fax this form to Metro to order bus route schedules, system maps and other transit materials.
12. **Metro system map and link**
13. **Metro trip planner and link** – Custom itineraries for Metro bus and rail.
14. **Sample transit materials to order**
15. **Service Agreement** – The Service Agreement is required for AVR survey processing, Metro Rewards and Guaranteed Ride Home programs.