

Thursday, October 18, 2007 9:00 A.M.

Agenda

Executive Management and Audit Committee Meeting

One Gateway Plaza
3rd Floor Boardroom

Call to Order

Directors

Pam O'Connor, Chair
Antonio Villaraigosa, Vice Chair
Don Knabe
Bonnie Lowenthal
Gloria Molina
Zev Yaroslavsky
Doug Failing, non-voting member

Officers

Roger Snoble, Chief Executive Officer
Michele Jackson, Board Secretary
Karen Gorman, Ethics Officer
William Waters, Inspector General
County Counsel, General Counsel



Los Angeles County
Metropolitan Transportation Authority

Metro

METROPOLITAN TRANSPORTATION AUTHORITY BOARD RULES (ALSO APPLIES TO BOARD COMMITTEES)

PUBLIC INPUT

The meetings of the Metropolitan Transportation Authority Board are open to the public. A member of the public may address the Board on agenda items, before or during the Board or Committee's consideration of the item for up to 5 minutes per item, or at the discretion of the Chair. A request to address the Board should be submitted in person at the meeting to the Board Secretary prior to the start of the meeting.

The public may also address the MTA on non-agenda items within the subject matter jurisdiction of the MTA during the public comment period, which will be held at the end of each meeting. Each person will be allowed to speak for one minute and may speak no more than once during the Public Comment period. Public Comment will last a maximum of 30 minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired. Elected officials, not their staff or deputies, may be called out of order and prior to the Board's consideration of the relevant item.

At the discretion of the Chair, the Board may limit public input on any item, based on the number of people requesting to speak and the business of the Board.

In the interest of hearing from as many members of the public as possible, if at the time your name is called, your issue has been addressed or your opinion expressed by a previous speaker, please simply state that fact and your name for the record.

In accordance with State Law (Brown Act), all matters to be acted on by the MTA Board must be posted at least 72 hours prior to the Board meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Board may act on an item that is not on the posted agenda.

CONDUCT IN THE BOARD ROOM - The following rules pertain to conduct at Metropolitan Transportation Authority meetings:

REMOVAL FROM THE BOARD ROOM The Chair shall order removed from the Board Room any person who commits the following acts with respect to any meeting of the MTA Board:

Disorderly behavior toward the Board or any member of the staff thereof, tending to interrupt the due and orderly course of said meeting.
A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.
Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Board; and
Any other unlawful interference with the due and orderly course of said meeting.

INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE BOARD

Agendas for the Regular MTA Board meetings are prepared by the Board Secretary and are available prior to the meeting in the MTA Records Management Department and on the Internet.

Every meeting of the MTA Board of Directors is recorded on cassette tapes, and duplicate tapes are available for a nominal charge. A Spanish language translator is available at all Board Meetings. Translators for other languages must be requested 72 hours in advance. After each Board meeting, a record is prepared which indicates the actions taken by the Board. This record is available on the second business day following the meeting.

DISCLOSURE OF CONTRIBUTIONS

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the LACMTA Board and Committee Meetings. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

ADA REQUIREMENTS

Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public for MTA-sponsored meetings and events. All requests for reasonable accommodations must be made at least three working days (72 hours) in advance of the scheduled meeting date. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

HELPFUL PHONE NUMBERS

Copies of Agendas/Record of Board Action/Cassette Tapes of Meetings - (213) 922-4880 (Records Management Department)

General Information/Rules of the Board - (213) 922-4600

Internet Access to Agendas - www.mta.net

TDD line (800) 252-9040

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA

9. RECEIVE report of the **Chief Executive Officer**.
10. RECEIVE report of the **Chief Communications Officer**. ([HANDOUT](#))
11. APPROVE:
 - A. **Salary Equity Adjustments** - the proposed annual salaries for the following positions:
 1. \$179,962 for the Chief Communications Officer
 2. \$149,968 for the Deputy Executive Officer, Project Management
 3. \$133,334 for the Deputy Executive Officer, Procurement
 4. \$131,030 for the Deputy Executive Officer, Communications
 5. \$130,815 for the Deputy Executive Officer, Strategic Development of Facilities Operations
 6. \$130,130 for the Deputy Executive Officer, Public Relations
 7. \$127,308 for the Director, Countywide Planning & Development
 - B. **Position Reclassifications with Salary Adjustments** - the proposed reclassifications and annual salaries for the following positions:
 1. \$167,440 for the Executive Officer, Project Control & Administration
 2. \$140,033 for the Deputy Executive Officer, Countywide Planning & Development
 3. \$138,772 for the Deputy Executive Officer, Federal Advocacy & Government Relations
 4. \$125,471 for the Director, Quality Management
 - C. **Promotions** - the proposed annual salary for the following positions:
 1. \$147,835 for the Deputy Executive Officer, Operations (Metro Support Services Center)
 2. \$126,500 for the Director, Countywide Planning & Development
 - D. **Salary Adjustment - Increased Responsibilities** - the proposed salary of \$200,000 for the Lead Service Sector General Manager

(CARRIED OVER FROM SEPTEMBER EXECUTIVE MANAGEMENT AND AUDIT COMMITTEE MEETING)

12. APPROVE the **salary for the Acting Deputy Executive Officer, Project Management.**
13. AUTHORIZE the Chief Executive Officer to execute Amendment No. 4 to Contract No. OP3000772 with **Gayland Moffat Inc. to provide consultant services** for an amount not to exceed \$280,992 through March 31, 2009, increasing the total contract value from \$946,505 to \$1,227,497.
14. ADOPT the **five-year Metro Ridership Plan AS AMENDED: (HANDOUT)**

FASANA/BURKE AMENDMENT authorizing the CEO to:

1. direct staff to return to the October 2007 full Board with an amended Ridership Plan that includes TAP technology options that clearly promote ridership growth opportunities. TAP staff are to include and discuss recognized examples in the Plan such as:
 - opportunities for sponsorship from local and national businesses to underwrite cost of TAP cards with co-branding and advertising.
 - ability to implement multi-use TAP card with transit oriented development projects (TOD) at retail stores, parking, hotels, restaurants (site examples in operation in Europe and Asia).
 - ways to implement TAP at senior centers, schools, recreation centers near TODs and Metro bus/rail hubs.
 - strategies to work with theater chains, destination points such as theme parks, museums, etc. using TAP.
 - strategies for use of TAP for off-site parking to sporting and musical/entertainment events and to ride Metro to the venue, i.e. Rose Bowl, Dodger Stadium, Staples, Coliseum, Convention Center, Hollywood Bowl, Long Beach Auditorium, etc.
 - strategies for implementing VISA/MasterCard/AMEX to use on TAP Metro bus/rail system.
 - strategies to implement cell-phone technology to work on TAP system.
 - strategies to implement low-cost paper smart cards for ridership opportunities with tourism agencies, convention centers, etc. (CONTINUED ON NEXT PAGE)

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- other TAP opportunities that present ridership growth potential.
2. amend the funding plan to be limited to Year 1, including TAP initiatives, and to clearly define in the Plan an annual process to measure the progress of programs and their impacts to ridership growth. Staff are directed to identify additional yearly funding needed for continuation of initiatives undertaken after Year 1, or to add and amend the funding plan for new initiatives being recommended; and
 3. staff to return quarterly to report on the progress of each adopted year's Plan to the Executive Management and Audit Committee and Operations Committee.
15. RECEIVE AND FILE the [implementation status of Transit Access Pass](#). (HANDOUT)
(ALSO ON OPERATIONS COMMITTEE)
16. RECEIVE AND FILE a [report on Metro's Security Awareness Plan](#). (HANDOUT)
(CARRIED OVER FROM SEPTEMBER EXECUTIVE MANAGEMENT AND AUDIT COMMITTEE MEETING)
17. RECEIVE oral Federal/State Affairs update. (HANDOUT)
18. RECEIVE quarterly oral report on Constituent Program Management for Metro's Corridor Studies. (HANDOUT)
19. RECEIVE AND FILE [quarterly report on audit and other general activities of the Office of Inspector General](#).
(CARRIED OVER FROM JULY EXECUTIVE MANAGEMENT AND AUDIT COMMITTEE MEETING)
20. RECEIVE quarterly activities report from the Ethics Officer. (HANDOUT)

21. **CLOSED SESSION:**

Conference with Legal Counsel - Pending Litigation - G.C. 54956.9(a):

1. Megan Rawlins v. LACMTA, Case No. SC091823
2. Maria Ascencio v. LACMTA, Case No. TC 019998

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Committee or Board; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Committee subsequent to the posting of the agenda.

COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST
WITHIN COMMITTEE'S SUBJECT MATTER JURISDICTION

ADJOURNMENT